

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, February 12, 2019 | 11:30 a.m. | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Jay Miller, CSW, Ph.D., Chairman
Anne Adcock, DSW, CSW
Jene Hedden, LCSW
James Haggie, LSW
Megan Hanser, CSW
Lisa Johnson, Public Member
Margaret Hazlette, LCSW was not in attendance.

Staff Present:

Florence Huffman, Executive Director
Lisa A. Turner, Executive Coordinator
Judy Solomon, Administrative Coordinator
Rachel Womack, MSW Intern

Call to order

Dr. Jay Miller, CSW Board Chairman, called the meeting to order at 11:30 a.m. EST.

Consent Agenda (waived)

Approved: A motion was made by James Haggie and seconded by Jene Hedden to approve the minutes of the January 8, 2019 board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report –January 1-31, 2019

- 69 New Applications (8 LSW; 35 CSW; 26 LCSW)
- 69 Applications approved (8 Bachelor's exam; 38 Master's exam; 23 Clinical exam)
- 56 Initial licenses issued (5 LSW; 28 CSW; 23 LCSW)
- 93 Online Renewals (12 LSW; 31 CSW; 50 LCSW) / 3 Paper Renewals (1 LSW; 2 CSW; 0 LCSW)
- 7 Reinstatements (1 LSW; 4 CSW; 2 LCSW)
- 17 Miscellaneous
- 7 Temporary Permits approved: 1 nonclinical and 6 clinical
- 35 Supervision Contracts approved; 13 contracts deferred

Education and Outreach / Technology

- The online Application for Licensure requires a revision to the current back-office database due to functional issues.
- Board intern Rachel Womack is researching other state's boards as part of her project to develop a media plan to create a Board of Social Work Facebook page and a YouTube channel to provide up-to-date information about licensure to the public, applicants, and licensees.

Financial Report – Fiscal Year 18/19

January 1-31, 2019 Revenues and Expenditures

- Sum of Revenues: \$34,480.00
- Sum of Expenditures: \$36,788.76
- Cash Balance: \$425,813.18

Approved: A motion was made by James Haggie and a second by Anne Adcock to approve board members' travel and per diem for the February 12, 2019 board meeting and the motion carried by unanimous voice.

Committees

Complaint Committee

Dr. Jay Miller, CSW; Dr. Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to dismiss case no. 18-07. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms that their license be suspended one year and probated one year on the condition that the respondent receive two hours of clinical supervision per week by a qualified LCSW; and proof of completion of a HIPPA medical records training course; a HIPPA confidentiality course; two Ethics courses, one of which may be completed at Four Rivers Behavioral Health Care; and which all courses shall be in addition to the requirement of 30 hours of continuing education for licensure renewal, for case no. 18-27. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 18-29. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 18-37. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW and Lisa Johnson

Approved: A recommendation was made by the committee to deny the request from Y.J. to approve an application based upon the Equivalency Standard because the coursework did not meet the requirements in 201 KAR 23:120. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve applicant J.H. to sit for the Master's exam. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve applicant S.J. to sit for the Master's exam. The motion carried by unanimous voice.

Supervision Committee

Megan Hanser CSW

No report for today's meeting.

Old Business

Dr. Jay Miller, CSW, Chairman

General Legal Services

Approved: A recommendation was made by the Legal Services Selection Committee to accept the proposal from the law firm of Johnson Bearnse to provide legal representation for the board. The motion carried by unanimous voice.

Administrative Regulations

The 201 KAR 23 regulations Sunset Review certification letter from the board to LRC is due June 30, 2019. Intern Rachel Womack will be assisting in the evaluation of the regulations.

The new KAR for complaint procedure filed with LRC was withdrawn and will be refiled. The amendment to 201 KAR 23:015 temporary permit regulation continues to be under review. KRS 13A.3102: the expiration of Administrative Regulations by July 1, 2019 is still under review.

The 2019 Legislative Session is underway and no bills have passed as yet that have a direct impact on the board or its licensees.

New Business

Dr. Jay Miller, CSW, Chairman

Kentucky “Board Member Training”

Board member Jene Hedden and Executive Director Florence Huffman attended the training held in Frankfort on February 8, 2019, sponsored by the Governor’s Office of Boards and Commissions. The full day of training was for board members of all of the state occupational boards and agencies. The content, led by various speakers, addressed board member personal liability in light of the North Carolina Dental Board Supreme Court decision, seminars and discussion of interstate compacts for licensure issues, disciplinary procedures, Executive Branch Code of Ethics, overview of the regulatory process, and Open Meetings and Open Records Laws.

HRSA Federal Grant

The board reviewed the Health Resources and Services Administration Federal Grant for licensure boards with the focus on telehealth to provide access to clinical services and involve multi-states to identify and harmonize state laws that present arbitrary barriers to portability. Discussion included licensure by endorsement as the strategy endorsed by the Delegate Assembly. The board authorized Dr. Miller to consider the pros and cons of applying for the grant at this time.

Announcement

March is Social Work Month. Also, March 7th is Social Worker Lobby Day for Kentucky; more information is available from the Kentucky Chapter of the National Association of Social Workers.

Adjournment

Approved: A motion was made by Jene Hedden and a second by Lisa Johnson to adjourn the meeting at 1:00 p.m. The motion carried by unanimous voice.

Respectfully submitted,



Dr. Jay Miller, CSW, Board Chair